

## Discretionary Business Rate Process

September
<p>Services send out the relevant applications to existing and new organisations asking for discretionary rate relief</p>
November
<p>By 30th November all requests should be submitted to the NNDR section in Finance. These should be split between existing and new requests</p>
December
<p>NNDR Team will cost the impact of renewing existing awards and the cost of any new awards requested</p>
January
<p>Paper to Cabinet for decision on renewing existing awards and granting of new awards based upon funding available</p>
February
<p>Services made aware of Members decision and successful and unsuccessful applicants made aware</p>